## NORTH MAHASKA COMMUNITY SCHOOL DISTRICT

INDEPENDENT AUDITOR'S REPORTS BASIC FINANCIAL STATEMENTS AND SUPPLEMENTARY INFORMATION SCHEDULE OF FINDINGS June 30, 2013

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# North Mahaska Community School District Board of Education and School District Officials Year ended June 30, 2013

<u>Name</u>	<u>Title</u>	Term <u>Expires</u>
	<b>Board of Education</b> (Before September 2012 Election)	
Dan Gruber Dirk Wilkin	President Vice President	2013 2015
Jeani Phillips Tina Layman Sherrill Strobel	Board Member Board Member Board Member	2013 2015 2015
	(After September 2012 Election)	
Dirk Wilkin Jeani Phillips	President Vice President	2015 2013
Dan Gruber Tina Layman Sherrill Strobel	Board Member Board Member Board Member	2013 2015 2015
	School District Officials	
Randy Moffit	Superintendent	2013
Cindy Quang	District Secretary/Treasurer	2013
Ron Peeler	Attorney	Indefinite



## **Independent Auditor's Report**

To the Board of Education North Mahaska Community School District New Sharon, Iowa

### Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, business type activities, each major fund, and the aggregate remaining fund information of the North Mahaska Community School District, New Sharon, Iowa, as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the District's basic financial statements listed in the table of contents.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with U.S. generally accepted accounting principles. This includes the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with U.S. generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the District's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, business type activities, each major fund, and the aggregate remaining fund information of the North Mahaska Community School District as of June 30, 2013, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with U.S. generally accepted accounting principles.

## Other Matters

### Required Supplementary Information

U.S. generally accepted accounting principles require Management's Discussion and Analysis, the Budgetary Comparison Information and the Schedule of Funding Progress for the Retiree Health Plan on pages 5 through 12 and 37 through 39 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board which considers it to be an essential part of the financial reporting for placing the basic financial statements in an appropriate operational, economic or historical context. We have applied certain limited procedures to the required supplementary information in accordance with U.S. generally accepted auditing standards, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

#### Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the North Mahaska Community School District's basic financial statements. Another CPA firm previously audited, in accordance with the standards referred to in the third paragraph of this report, the financial statements for the four years ending June 30, 2008 and we audited the financial statements for the four years ended June 30, 2012, (which are not presented herein) and expressed unqualified opinions on those financial statements. The supplementary information included in Schedules 1 through 7, is presented for purposes of additional analysis and is not a required part of the basic financial statements.

The supplementary information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with U.S. generally accepted auditing standards. In our opinion, the supplementary information is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

#### Other Reporting Required by Government Auditing Standards

In accordance with *Governmental Auditing Standards*, we have also issued our report dated February 11, 2014, on our consideration of the North Mahaska Community School District's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering North Mahaska Community School District's internal control over financial reporting and compliance.

Van Maanen, Sietstra & Meyer, PC Certified Public Accountants

Van Mainen, Sietstra & Meyer, PC

February 11, 2014

This section of the North Mahaska Community School District's financial report presents its discussion and analysis of the District's financial performance during the fiscal year ending June 30, 2013. The analysis focuses on school district financial performance as a whole. Please read it in conjunction with the District's financial statements, which immediately follow this section.

#### **Financial Highlights**

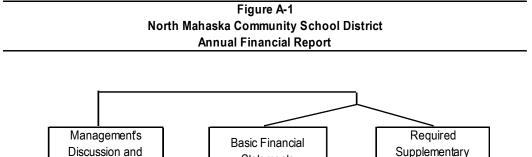
- The General Fund June 30, 2013 balance decreased to \$541,455 from the June 30, 2012 fund balance of \$749,060. The decrease
  resulted from increased expenditures in special education and one-time expenditures for curriculum materials. Reimbursement of
  special education expenses will come through cash reserve in the following year.
- The District's tax levy was lowered from \$12.22 in 2012-13 to \$11.60 in 2013-14 when a lower cash reserve levy amount was needed. The tax levy remained low compared to many districts in lowa. SILO funds that were used to lower the tax rate required to pay debt service requirements continues to keep property taxes lower. In 2011, the debt was refinanced for a savings of over \$60,000 to the district. An instructional support levy was passed by the board in 2011 but recalled by voters.
- Special education posted a negative balance for 2011-2012 due to additional costs of identified students. A cash reserve was levied to make up the negative balance. The total amount of this cash reserve levy was \$106,782 to be collected in the 2013-14 school year.
- The district experienced an enrollment increase of 12.4 students from the previous year. For the first time in several years, the district did not utilize the 101% budget guarantee.
- The capital project funds were used for construction projects including the new parking area on the south side of the building.
   Because of the debt refinancing and lower payments for debt service, a larger portion of the SILO funds are available for other projects including a one-to-one computer lap top program.

### Overview of the Financial Statements

This annual report consists of three parts: management's discussion and analysis (this section), the basic financial statements (district-wide and fund statements) including notes to the financial statements, and required supplementary information. The basic financial statements include two kinds of statements that present different views of the District:

- The statement of net assets and statement of activities provide information on a district-wide basis. The statements present an
  aggregate view of the District's finances. District-wide statements contain useful long-term information as well as information for the
  just-completed fiscal year.
- The remaining statements are fund financial statements that focus on individual parts of the District, reporting the District's operations
  in more detail than the District-wide statements.
- The governmental funds statements tell how basic services such as regular and special education were financed in the short term as well as what remains for future spending.
- Proprietary funds statements offer short- and long- term financial information about the activities the District operates like businesses, such as food services.
- Fiduciary funds statements provide information about the financial relationships in which the District acts solely as a trustee or agent for the benefit of others.

Figure A-1 shows how the various parts of this annual report are arranged and relate to one another.



Discussion and Analysis

Basic Financial Statements

Statements

Statements

District-wide Financial Statements

Statements

Statements

District-wide Financial Statements

District-wide Financial Statements

District-wide Financial Statements

Detail

Figure A-2 summarizes the major features of the District's financial statements, including a portion of the District's activities they cover and the types of information they contain. The remainder of this overview section of the management's discussion and analysis highlights the structure and contents of each of the statements.

		Figure A-2		
	Major Features of t	he District-Wide and Fund Fina		
			Fund Statements	1
	District-wide Statements	Governmental Funds	Proprietary Funds	Fiduciary Funds
Scope	Entire District (except	The activities of the District that	Activities the district	Instances in which the
	fiduciary funds)	are not proprietary or fiduciary,	operates similar to private	District administers
		such as special education and	businesses: food services	resources on behalf of
		building maintenance		someone else, such
				as scholarship
				programs
Required Financial	> Statement of Net Position	> Balance Sheet	> Statement of Net Position	>Statement of fiduciary
Statements	> Statement of activities	> Statement of revenues,	> Statement of revenues,	Net Position
		expenditures, and changes in	expenses and changes in	>Statement of changes
		fund balances	fund Net Position	in fiduciary Net
			> Statement of cash flows	Position
Accounting basis and	Accrual accounting and	Modified accrual accounting and	Accrual accounting and	Accural accounting
measurement focus	economic resources focus	current financial resources focus	economic resources focus	and economic
				resources focus
Type of asset/liability	All assets and liabilities, both	Generally, assets expected to be	All assets and liabilities,	All assets and
information	financial and capital, short-	used up and liabilities that come	both financial and capital,	liabilities, both short-
	term and long-term	due during the year or soon	and short-term and long-	term and long-term;
		thereafter; no capital assets or	term	funds do not currently
		long-term liabilities included		contain capital assets,
				although they can
Type of inflow/outflow	All revenues and expenses	Revenues for which cash is	All revenues and	All additions and
information	during year, regardless of	received during or soon after the	expenses during the year,	deductions during the
	when cash is received or	end of the year; expenditures	regardless of when cash is	year, regardless of
	paid	when goods or services have	received or paid	when cash is received
		been received and the related		or paid
		liability is due during the year or		
		soon thereafter		

#### **District-Wide Financial Statements**

The District-wide statements report information about the District as a whole using accounting methods similar to those provided by private sector companies. The statement of net assets includes all of the District's net assets and how they have changed. Net assets, the difference between the District's assets and liabilities, are one way to measure the District's overall financial position. All of the current year's revenues and expenses are accounted for in the statement of activities regardless of when cash is received or paid.

- Over time, increases or decreases in the District's net assets are an indicator of whether its financial position is improving or deteriorating, respectively.
- To assess the overall financial condition of the District additional non-financial factors, such as changes in the District's property tax base and the condition of school buildings and other facilities should be considered.

In the District-wide financial statements, the District's activities are divided into two categories:

- Governmental activities: Most of the District's basic services are included here, such as regular and special education, transportation, and administration. Property taxes and state aid finance most of these activities.
- Business-type activities: The District charges fees to help it cover the costs of certain services it provides. The District's food service program is included here.

#### **Fund Financial Statements**

The fund financial statements provide more detailed information about the District's funds, focusing on its most significant or "major" funds – not the District as a whole. Funds are accounting devices the District uses to keep track of specific sources of funding and spending on particular programs.

- Some funds are required by state law and by bond covenants.
- The District establishes other funds to control and manage money for particular purposes, (such as repaying its long-term debts)
  or to show that it is properly using certain revenues (such as federal grants).

The District has three kinds of funds:

- Governmental funds: Most of the District's basic services are included in governmental funds, which generally focus on (1) how cash, and other financial assets that can readily be converted to cash, flow in and out and (2) the balances left at year-end that are available for spending. Consequently, the governmental funds statements provide a detailed short-term view that helps the reader determine whether there are more or fewer financial resources that can be spent in the near future to finance the District's programs. Because this information does not encompass the additional long-term focus of the District-wide statements, additional information at the bottom of the governmental funds statements explains the relationship (or differences) between them.
- Proprietary funds: Services for which the District charges a fee are generally reported in proprietary funds. Proprietary funds are
  reported in the same way as the District-wide statements. The District's enterprise funds (one type of proprietary fund) are the
  same as its business-type activities but provide more detail and additional information, such as cash flows. Internal service
  funds, (the other kind of proprietary fund) are optional and available to report activities that provide supplies and services for
  other District programs and activities. The District currently has one internal service fund, the medical reimbursement fund.
- Fiduciary funds: The District is the trustee, of fiduciary, for assets that belong to others, such as a scholarship fund. The District
  accounts for outside donations to specific District schools for specific purposes in this fund. The District is responsible for
  ensuring that the assets reported in these funds are used only for their intended purposes and by those to whom the assets
  belong. The District excludes these activities from the District-wide financial statements because it cannot use these assets to
  finance its operations.

- Private-Purpose Trust Fund The District accounts for outside donations for Scholarships for individual students in this fund.
- Agency Funds: These are funds through which the District administers and accounts for certain federal and/or state grants on behalf of other Districts and certain revenue collected for the District employee purchases. The District has only one Agency Fund which holds the employee funds contributed by employees through payroll for use in the medical and dependent care flexible spending program.

## **Government-wide Financial Analysis**

Figure A-3 below provides a summary of the District's net assets at June 30, 2013 compared to June 30, 2012.

		Figure A-3									
			Condensed S	Statement of	Net Position						
	Govern	nmental	Busine	ss type	To	Total					
	Activ	rities	Activ	rities	Dis	strict	Change				
	June	30,	June	30,	June	June 30,					
	2013	2012	2013	2012	2013	2012	2012-2013				
Current and other assets	\$ 4,576,026	4,934,602	65,180	40,521	4,641,206	4,975,123	-6.7%				
Capital assets	5,368,942	5,454,431	10,503	6,615	5,379,445	5,461,046	-1.5%				
Total assets	9,944,968	10,389,033	75,683	47,136	10,020,651	10,436,169	-4.0%				
Long-term liabilities	855,703	1,047,247	6,137	5,634	861,840	1,052,881	-18.1%				
Other liabilities	2,546,390	2,949,055	32,230	2,193	2,578,620	2,951,248	-12.6%				
Total liabilities	3,402,093	3,996,302	38,367	7,827	3,440,460	4,004,129	-14.1%				
Net Position:											
Invested in capital assets,											
net of related debt	4,649,361	4,528,753	10,503	6,615	4,659,864	4,535,368	2.7%				
Restricted	1,619,226	1,313,286	-	-	1,619,226	1,313,286	23.3%				
Unrestricted	274,288	550,692	26,813	32,694	301,101	583,386	-48.4%				
Total Net Position	\$ 6,542,875	6,392,731	37,316	39,309	6,580,191	6,432,040	2.3%				

Figure A-4 shows the changes in net assets for the year ended June 30, 2013 compared to June 30, 2012.

		Figure A-4								
			Char	iges in Net Po	sition					
	Govern	nmental	Busine	ss type	To	Total				
	Activ	Activities		ities	Dis	Change				
	Year ende	d June 30,	Year ende	d June 30,	Year ended June 30,		June 30,			
	2013	2012	2013	2012	2013	2012	2012-2013			
Revenues:										
Program revenues:										
Charges for service	\$ 696,097	686,753	129,363	127,834	825,460	814,587	1.3%			
Operating grants, contributions and restricted interest	849,733	930,738	136,896	127,271	986,629	1,058,009	-6.7%			
General revenues:										
Property tax	2,384,343	2,392,325	-	-	2,384,343	2,392,325	-0.3%			
Local option sales and service tax	596,246	579,493	-	-	596,246	579,493	2.9%			
Unrestricted state grants	1,936,397	2,016,178	-	-	1,936,397	2,016,178	-4.0%			
Unrestricted investment earnings	404	509	5	6	409	515	-20.6%			
Other	80,442	78,325	-	-	80,442	78,325	2.7%			
Total revenues	6,543,662	6,684,321	266,264	255,111	6,809,926	6,939,432	-1.9%			
Program expenses:										
Governmental activities:										
Instruction	4,175,969	4,303,715	-	-	4,175,969	4,303,715	-3.0%			
Support services	1,772,343	1,736,506	-	-	1,772,343	1,736,506	2.1%			
Non-instructional programs	5,850	5,000	268,257	278,702	274,107	283,702	-3.4%			
Other expenses	439,356	402,846	-	-	439,356	402,846	9.1%			
Total expenses	6,393,518	6,448,067	268,257	278,702	6,661,775	6,726,769	-1.0%			
Change in Net Position	\$ 150,144	236,254	(1,993)	(23,591)	148,151	212,663	-30.3%			

Figure A-5 presents the total and net cost of the District's major governmental activities: instruction, support services, non-instructional programs, and other expenses for the year ended June 30, 2013 compared to the year ended June 30 2012.

			Figur				
		lotal and	Net Cost of G	overnmental A	ctivities		
	Total Cost of	Services	Change	Net Cost of Services		Change	
	2013	2012	2012-2013	2013	2012	2012-2013	
Instruction	\$ 4,175,969	4,303,715	-3.0%	2,838,479	2,900,826	-2.1%	
Support services	1,772,343	1,736,506	2.1%	1,761,642	1,719,313	2.5%	
Non-instructional programs	5,850	5,000	17.0%	5,850	5,000	17.0%	
Other expenses	 439,356	402,846	9.1%	241,717	205,437	17.7%	
Totals	\$ 6,393,518	6,448,067	-0.8%	4,847,688	4,830,576	0.4%	

#### **Governmental Activities**

The District saw an increase in total net assets of \$150,144. The increase was due to the recovery of lost funding through the cash reserve levy, maintaining capital asset levels while debt balances have decreased, maintenance of positive open enrollment revenues, and the collection of local option sales and service tax monies.

#### **Business Type Activities**

Revenues for business type activities were \$266,264 and expenses were \$268,257. Net assets decreased \$1,993 from \$39,309 to \$37,316. The District's business type activities include the School Nutrition Fund. Revenues of these activities were comprised of charges for service, federal, and state reimbursements and investment income.

## **Individual Fund Analysis**

The financial performance of the District as a whole is reflected in its governmental funds. As the District completed the year, its governmental funds reported a combined fund balance of \$2,034,438 which is \$43,381 more than the balance of \$1,991,057 at the beginning of the year.

The individual fund analysis basically goes through each of the major school funds and tries to put in simple terms where they are and where we may want to go with them during the coming year. Please keep in mind that it is a snap shot picture of finances on June 30 of each year. The figures represent our modified accrual position on June 30, 2013, compared with where we were on June 30, 2012. You can find these figures in the year-end reports on expenditures, revenues, and fund balances. North Mahaska Community School District uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

### **Governmental Fund Highlights**

## **General Operating Fund**

In the General Fund, we had revenues and other financing sources of \$5,333,299. We had expenditures and other financing uses of \$5,540,904. Therefore, we ended the year \$207,605 in the red. We started the year with a balance of \$749,060, so we ended the year with a balance of \$541,455. The decrease was due predominantly to an increase in special education costs and a one-time purchase of curriculum.

## **Management Fund**

In the Management Fund, we had expenditures \$209,378 and revenues of \$227,859 meaning we spent \$18,481 less than we received. Because we started the year with \$153,414, we ended the year with a balance of \$171,895. Approximately \$190,000 will be added to this fund through the Management Levy passed for the 2014-15 budget. The fund is now used for the early retirement program, insurance premiums and unemployment claims. Money from this fund can be spent on insurance (other than employee health), tort liability claims, unemployment claims, and qualifying early retirement payments

#### Physical Plant and Equipment Levy (PPEL)

In PPEL we had expenditures of \$18,220 and revenues of \$64,413 meaning we were \$46,193 in the black. Since we started the year with \$52,635, we finished with a balance of \$98,828. A new small vehicle was the only purchase made in 2012-13. We will continue to use PPEL to purchase school buses and small vehicles.

#### **Capital Projects**

We started the year with a balance of \$933,275 in all capital projects funds. We had expenditures of \$429,214 and revenues of \$666,961. The balance is now \$1,136,854. (an increase of \$203,579). The debt service is now being paid totally by one-cent sales tax funding. No taxes are being assessed to retire the debt. Since payments on the debt are lower than previous years, capital projects funds will be available on a larger scale for future projects. A lap top computer program was started in the fall of 2012 using these funds. The south parking lot was expanded and several building improvements were made.

#### **Activity Fund**

The activity fund is a conglomerate of many different minor funds from athletics and music to class treasuries. The fund is in good condition over all. The beginning balance was \$155,308. At the end of the year, it was \$184,234. The balance can fluctuate quite a bit depending on what projects are going on and when money is being paid out. This is not a fund in which you are trying to make money, but you like to keep a healthy balance to cover cash flow during the year. Most of the accounts are revolving in nature in that organizations use them for their activities. In the athletic part of the budget, some sports ran in the red, but others ran in the black.

#### **Proprietary Fund Highlights**

#### **Nutrition Fund**

The nutrition fund started the year with a balance of \$39,309. Revenues for the year totaled \$266,264 while expenditures totaled \$268,257 leaving a balance of \$37,316 - a difference of \$1,993 in the red. This account has been doing well and supporting itself. Prices were increased for 2010-11 and remained at that level for 2011-12. They were increased for 2012-13 and again for 2013-14 as required by the federal and state governments.

## **Budgetary Highlights**

Total expenditures were less than budgeted. It is the District's practice to budget expenditures at the maximum authorized spending authority for the General Fund. The District then manages or controls General Fund spending through its line item budget. As a result, the District's certified budget should always exceed actual expenditures for the year.

## **Capital Assets and Debt Administration**

#### **Capital Assets**

On June 30, 2013, the District had invested \$5,379,445, net of accumulated depreciation, in a broad range of capital assets, including land, buildings, athletic facilities, computers, audio-visual equipment, and transportation equipment. More detailed information about the District's capital assets is presented in Note 4 to the financial statements. Depreciation expense for the year was \$275,432.

The original cost of the District's capital assets was \$9,172,883. Of this amount \$178,365 was in the Proprietary, School Lunch Fund.

				Figure A-	6						
		Capital Assets, net of Depreciation									
	Govern	mental	Busines	s type	To	tal	Total				
	Activ	ities	Activ	ities	Dis	trict	Change				
	June	30,	June	30,	June	30,	June 30,				
	2013	2012	2013	2012	2013	2012	2012-2013				
Land	\$ 95,250	95,250	-	-	95,250	95,250	0.0%				
Buildings	4,502,730	4,592,657	-	-	4,502,730	4,592,657	-2.0%				
Improvements other than buildings	311,120	339,247	-	-	311,120	339,247	-8.3%				
Furniture and equipment	459,842	427,277	10,503	6,615	470,345	433,892	8.4%				
Totals	\$5,368,942	5,454,431	10,503	6,615	5,379,445	5,461,046	-1.5%				

## **Long-Term Debt**

On June 30, 2013, the District had \$415,000 in general obligation bonds. This represents a decrease of approximately 20% from the previous year. Additional information about the District's long-term debt is presented in Note 5 to the financial statements. Refinancing of the district bonds resulted in a savings of over \$60,000 for the life of the bonds. Future bond payments will run through 2017 and will be paid entirely by one-cent options sales tax funds.

		Outst	and	Figure A		gations
		Т		Total		
		Di	istrict		Change	
•		Jur	ne 30	-	June 30,	
	2013 2012				_	2012-2013
General obligation bonds Bond premium, net	\$	415,000 5,980		520,000		-20.2%
Capital lease		304,581		405,678		-24.9%
Early retirement Compensated absences		11,250 13,029		11,250 13,130		0.0% -0.8%
Other postemployment benefits		105,863		97,189	_	8.9%
Totals	\$	855,703		1,047,247		-18.3%

## Factors Bearing on the District's Future

The district remains in sound financial condition. The one cent option sales tax (SILO) will continue to be a big help for many projects with a smaller amount required to retire the debt. Decreasing enrollment, state economic conditions, and future state cuts will continue to deplete the general fund if those conditions continue. In 2010-11 the district had a slight increase in enrollment and recovered lost funding through the cash reserve levy. In 2011-12 funding was again restored with a cash reserve levy. This has stabilized finances, however, projected enrollment decreases will continue to put a strain on the general fund. In addition, there will be no more ARRA (stimulus) money available to supplement budget shortfalls. The cost of insurance was higher than previous years, and future projections appear to be higher. All of these factors will keep the district in a tight budgeting environment. 2012-13 also saw a sharp increase in special education costs that contributed most heavily to the deficit for the year. With a further decrease in enrollment and questionable increases in state aid, the district will be looking at budget cuts to remain solvent.

## **Contacting the District's Financial Management**

This financial report is designed to provide the District's citizens, taxpayers, customers, investors and creditors with a general overview of the district's finances and to demonstrate the District's accountability for the money it receives. If you have questions about this report or need additional financial information, contact Cindy Quang, Business Manager, or Randy Moffit, Superintendent, North Mahaska Community School, P.O. Box 89, New Sharon, Iowa 50207.

**Basic Financial Statements** 

Exhibit A

North Mahaska Community School District
Statement of Net Position
June 30, 2013

Receivables: Property tax: Delinquent Succeeding year Accounts Due from other governments Inventories Bond issuance costs, net of accumulated amortization Capital assets, net of accumulated depreciation  Total assets  Property tax: 2, 4 2, 4 2, 5 5 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7	23,748 342,490 32,845 257,010 - 3,353 368,942 944,968	Activities  59,178  6,002 - 10,503 75,683	Total  1,975,758  23,748 2,342,490 32,845 257,010 6,002 3,353 5,379,445  10,020,651
Cash and cash equivalents  Receivables:  Property tax:  Delinquent Succeeding year Accounts  Due from other governments Inventories  Bond issuance costs, net of accumulated amortization  Capital assets, net of accumulated depreciation  Total assets  \$ 1,  \$ 2,  Accounts  5,  Total assets	23,748 342,490 32,845 257,010 - 3,353 368,942	- - - 6,002 - 10,503	23,748 2,342,490 32,845 257,010 6,002 3,353 5,379,445
Receivables: Property tax: Delinquent Succeeding year Accounts Due from other governments Inventories Bond issuance costs, net of accumulated amortization Capital assets, net of accumulated depreciation  Total assets  Property tax: 2, 4 2, 4 5, 4 5, 5 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7	23,748 342,490 32,845 257,010 - 3,353 368,942	- - - 6,002 - 10,503	23,748 2,342,490 32,845 257,010 6,002 3,353 5,379,445
Property tax: Delinquent Succeeding year Accounts  Due from other governments Inventories  Bond issuance costs, net of accumulated amortization  Capital assets, net of accumulated depreciation  Total assets  9,	342,490 32,845 257,010 - 3,353 368,942	10,503	2,342,490 32,845 257,010 6,002 3,353 5,379,445
Delinquent Succeeding year Accounts  Due from other governments Inventories Bond issuance costs, net of accumulated amortization Capital assets, net of accumulated depreciation  Total assets  2,4  2,5  5,7  7,7  7,7  7,7  7,7  7,7  7,7	342,490 32,845 257,010 - 3,353 368,942	10,503	2,342,490 32,845 257,010 6,002 3,353 5,379,445
Succeeding year Accounts  Due from other governments Inventories  Bond issuance costs, net of accumulated amortization  Capital assets, net of accumulated depreciation  Total assets  2,  2,  2,  5,  Figure 1  5,  7,  7,  7,  7,  7,  7,  7,  8,  9,  9,  9,  9,  1,  1,  1,  1,  1,  1	342,490 32,845 257,010 - 3,353 368,942	10,503	2,342,490 32,845 257,010 6,002 3,353 5,379,445
Accounts  Due from other governments Inventories  Bond issuance costs, net of accumulated amortization  Capital assets, net of accumulated depreciation  Total assets  9,	32,845 257,010 - 3,353 368,942	10,503	32,845 257,010 6,002 3,353 5,379,445
Due from other governments Inventories Bond issuance costs, net of accumulated amortization Capital assets, net of accumulated depreciation  Total assets  9,	257,010 - 3,353 368,942	10,503	257,010 6,002 3,353 5,379,445
Inventories  Bond issuance costs, net of accumulated amortization  Capital assets, net of accumulated depreciation  Total assets  9,9	3,353 368,942	10,503	6,002 3,353 5,379,445
Bond issuance costs, net of accumulated amortization  Capital assets, net of accumulated depreciation  Total assets  9,	368,942	10,503	3,353 5,379,445
Capital assets, net of accumulated depreciation 5,  Total assets 9,	368,942	•	5,379,445
Total assets 9,9		•	
	944,968	75,683	10,020,651
Liabilities			
Accounts payable	51,138	32,230	83,368
Salaries and benefits payable	14,281	52,250	14,281
· ·	130,326	_	130,326
Accrued interest payable	8,155	_	8,155
Deferred revenue:	0,133	-	0,133
	342,490		2,342,490
Long-term liabilities:	J4Z,430	_	2,342,430
Portion due within one year:			
Early retirement	11,250	_	11,250
·	100,000	_	100,000
Obligations under capital lease	98,346	_	98,346
Compensated absences	13,029	_	13,029
Portion due after one year:	10,023	_	13,023
Bond premium, net of accumulated amortization	5,980		5,980
·	315,000	_	315,000
· · · · · · · · · · · · · · · · · · ·	206,235	-	206,235
·	105,863	6,137	112,000
·	402,093	38,367	3,440,460
Total habilities	402,093	30,307	3,440,400
Net Position			
Net investment in capital assets 4,	649,361	10,503	4,659,864
Restricted for:			
Management levy purposes	171,895	-	171,895
Physical plant and equipment	98,828	-	98,828
Capital projects 1,	038,026	-	1,038,026
Student activities	184,234	-	184,234
Categorical funding	126,243	-	126,243
Unrestricted	274,288	26,813	301,101
Total net position \$ 6,	542,875	37,316	6,580,191

Exhibit B

North Mahaska Community School District
Statement of Activities
Year ended June 30, 2013

		Progran	n Revenues	Net (Expense) Re	venue and Changes	in Net Position
		- 3	Operating Grants, Contributions		- J	
		Charges for	and Restricted	Governmental	Business type	
	Expenses	Service	Interest	Activities	Activities	Total
Functions/Programs						
Governmental activities:						
Instruction:						
Regular	\$ 2,702,222	330,615	372,425	(1,999,182)	-	(1,999,182)
Special	831,044	44,951	260,189	(525,904)	-	(525,904)
Other	 642,703	320,531	8,779	(313,393)	-	(313,393)
	4,175,969	696,097	641,393	(2,838,479)	-	(2,838,479)
Support Service:						
Student	99,301	-	-	(99,301)	-	(99,301)
Instructional staff	293,195	-	-	(293,195)	-	(293, 195)
Administration	596,407	-	-	(596,407)	-	(596,407)
Operating and maintenance of plant	453,052	-	-	(453,052)	-	(453,052)
Transportation	330,388	-	10,701	(319,687)	-	(319,687)
	1,772,343	-	10,701	(1,761,642)	-	(1,761,642)
Non-instructional programs	 5,850			(5,850)	-	(5,850)
Other expenditures:						
Facilities acquisition	61,088	-	-	(61,088)		
Long-term debt interest	24,810	-	-	(24,810)	-	(24,810)
AEA flowthrough	197,639	-	197,639	-	-	-
Depreciation (unallocated)*	155,819	-	-	(155,819)	-	(155,819)
	439,356	-	197,639	(241,717)	-	(241,717)
Total governmental activities	6,393,518	696,097	849,733	(4,847,688)	-	(4,847,688)
Business type activities:						
Non-instructional programs:						
Food service operations	268,257	129,363	136,896	-	(1,998)	(1,998)
•	268,257	129,363	136,896	-	(1,998)	(1,998)
Total primary government	\$ 6,661,775	825,460	986,629	(4,847,688)	(1,998)	(4,849,686)

Exhibit B

North Mahaska Community School District
Statement of Activities
Year ended June 30, 2013

		Progran	n Revenues	Net (Expense) F	Revenue and Change	s in Net Position
	Expenses	Charges for Service	Operating Grants, Contributions and Restricted Interest	Governmental Activities	Business type Activities	Total
Totals continued from previous pages	\$ 6,661,775	825,460	986,629	(4,847,688	(1,998)	(4,849,686)
General Revenues: Property tax levied for:						
General purposes				2,320,019	-	2,320,019
Capital outlay				64,324		64,324
Statewide sales, services and use tax				596,246		596,246
Unrestricted state grants				1,936,397 404		1,936,397 409
Unrestricted investment earnings Gain (loss) on disposal of assets				40 <sup>2</sup> (4,55 <del>7</del>		(4,557)
Other				84,999	,	84,999
Total general revenues				4,997,832	. 5	4,997,837
Change in net position				150,144	(1,993)	148,151
Net position beginning of year, as restated				6,392,731	39,309	6,432,040
Net position end of year				\$ 6,542,875	37,316	6,580,191

<sup>\*</sup> This amount excludes the depreciation included in the direct expenses of the various programs

Exhibit C

North Mahaska Community School District
Balance Sheet
Governmental Funds
June 30, 2013

Assets	 General	Debt Service	Capital Projects	Non-major Governmental	Total
Cash and pooled investments	\$ 570,265	-	992,419	353,896	1,916,580
Receivables:					
Property tax:					
Delinquent	20,874	-	641	2,233	23,748
Succeeding year	2,135,798	-	66,871	139,821	2,342,490
Accounts	32,845	-	-	-	32,845
Due from other governments	 109,486	-	147,524	-	257,010
Total assets	\$ 2,869,268	-	1,207,455	495,950	4,572,673
Liabilities and Fund Balances					
Liabilities:					
Accounts payable	\$ 47,408	-	3,730	-	51,138
Salaries and benefits payable	14,281	_	-	-	14,281
Due to other governments	130,326	-	-	-	130,326
Deferred revenue:					
Succeeding year property tax	 2,135,798	-	66,871	139,821	2,342,490
Total liabilities	 2,327,813	-	70,601	139,821	2,538,235
Fund balances:					
Restricted for:					
Categorical funding	126,243	-	-	-	126,243
Management levy purposes	-	-	-	171,895	171,895
Student activities	-	_	-	184,234	184,234
School infrastructure	-	_	1,038,026	-	1,038,026
Physical plant and equipment	-	-	98,828	-	98,828
Unassigned	415,212	-	-	-	415,212
Total fund balances	 541,455	-	1,136,854	356,129	2,034,438
Total liabilities and fund balances	\$ 2,869,268	-	1,207,455	495,950	4,572,673

Exhibit D

North Mahaska Community School District Reconciliation of the Balance Sheet Governmental Funds to the Statement of Net Position June 30, 2013

Total fund balances of governmental funds (Exhibit C)	\$	2,034,438
Amounts reported for governmental activities in the Statement of Net Position are different because:		
Capital assets used in governmental activities are not financial resources and, therefore, are not reported as assets in the governmental funds.		5,368,942
Long-term liabilities, including bonds payable, bond premiums and issuance costs, early retirement, compensated absences and other postemployment benefits payable, are not due and payable in the current period and, therefore, are not reported as liabilities in the governmental funds.	00)	
General obligation bonds payable (415,0 Bond premiums (5,9	,	
Bond issuance costs 3,3	•	
Accrued interest (8,1	55)	
Early retirement (11,2	50)	
Obligations under capital lease (304,5	81)	
Net OPEB liability (105,8	63)	
Compensated absences (13,0	29)	(860,505)
Net position of governmental activities (Exhibit A)	\$	6,542,875

Exhibit E

North Mahaska Community School District
Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Funds
Year ended June 30, 2013

			Debt	Capital	Non-major Governmental	
		General	Service	Projects	Funds	Total
Revenues:		Contoral	2011100	1 10,000	T dildo	· otal
Local sources:						
Local tax	\$	2,095,851	_	660,570	224,168	2,980,589
Tuition	¥	347,465	_	-	-	347,465
Other		102,340	_	6,306	324,412	433,058
Intermediate sources		9,150	_	-	-	9,150
State sources		2,622,557	_	85	86	2,622,728
Federal sources		155,229	-	-	-	155,229
Total revenues		5,332,592		666,961	548,666	6,548,219
Total Teveriues		0,002,002		000,301	370,000	0,040,213
Expenditures:						
Current:						
Instruction:						
Regular		2,666,276	-	3,957	74,890	2,745,123
Special		830,164	_	-	-	830,164
Other		339,898	_	_	291,881	631,779
		3,836,338	-	3,957	366,771	4,207,066
Support services:		2,222,222				1,201,000
Student		98,758	_	_	292	99,050
Instructional staff		247,133	_	45,369	292	292,794
Administration		580,925	_	-	12,470	593,395
Operation and maintenance of plant		329,252	_	29,697	100,184	459,133
Transportation		250,859	_	39,387	15,400	305,646
Transportation		1,506,927	-	114,453	128,638	1,750,018
Non-instructional programs		-	-	-	5,850	5,850
Other expenditures:						
Facilities acquisition		-	-	119,337	-	119,337
Long-term debt:						
Principal		_	206,097	-	-	206,097
Interest and fiscal charges		-	19,538	_	_	19,538
AEA flowthrough		197,639	-	_	_	197,639
ŭ		197,639	225,635	119,337	-	542,611
Total expenditures		5,540,904	225,635	237,747	501,259	6,505,545
Excess (deficiency) of revenues over		(000.040)	(225.225)	100.011	47.407	10.074
(under) expenditures		(208,312)	(225,635)	429,214	47,407	42,674
Other financing sources (uses):						
Proceeds from sale of assets		707	_	_	_	707
Operating transfers in		-	225,635	_	_	225,635
Operating transfers (out)		_	-	(225,635)	_	(225,635)
Total other financing sources (uses)		707	225,635	(225,635)		707
Total other interioring boardoo (abbo)	-	101	220,000	(220,000)		707
Net change in fund balances		(207,605)	-	203,579	47,407	43,381
Fund balances beginning of year, as restated		749,060	-	933,275	308,722	1,991,057
Fund balances end of year	\$	541,455	-	1,136,854	356,129	2,034,438

Exhibit F

## North Mahaska Community School District Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances Governmental Funds to the Statement of Activities Year ended June 30, 2013

Net change in fund balances - total governmental funds (Exhibit E)	\$	43,381
Amounts reported for governmental activities in the statement of activities are different because:		
Capital outlays to purchase or build capital assets are reported in governmental funds as expenditures. However, those costs are reported in the Statement of Net Position and are allocated over their estimated useful lives as depreciation expense in the Statement of Activities. The amounts of capital outlays and depreciation expense in the year are as follows:  Capital outlays  Depreciation expense  Proceeds from sale of assets  Loss on disposal of assets	\$ 194,143 (274,368) (707) (4,557)	(85,489)
Proceeds from issuing long-term liabilities provide current financial resources to governmental funds, but issuing debt increases long-term liabilities in the Statement of Net Position. Repayment of long-term liabilities is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the Statement of Net Position. Also governmental funds report the effect of bond issuance costs and premiums, whereas these amounts are deferred and amortized in the Statement of Activities. Current year items are		
as follows: Bond principal repaid Capital lease principal repaid Amortization of bond premiums Amortization of bond issuance costs	 105,000 101,097 1,994 (1,118)	206,973
Interest on long-term debt in the Statement of Activities differs from the amount reported in the governmental funds because interest is recorded as an expenditure in the funds when due. In the Statement of Activities, interest expense is recognized as the interest accrues, regardless of when it is due.		(6,148)
Some expenses reported in the Statement of Activities do not require the use of current financial resources and, therefore, are not reported as expenditures in the governmental funds, as follows.  Compensated absences Other postemployment benefits	101 (8,674)	(8,573)
Change in net position of governmental activities (Exhibit B)	\$	150,144

20

Exhibit G

# North Mahaska Community School District Statement of Net Position Proprietary Fund June 30, 2013

Annaka		School Nutrition
Assets		
Current assets:	Φ.	50.470
Cash and cash equivalents	\$	59,178
Inventories		6,002
Total current assets		65,180
Non-current assets:		
Property and equipment:		
Machinery and equipment		178,365
Accumulated depreciation		(167,862)
Total non-current assets		10,503
Total assets		75,683
Liabilities Current liabilities:		
Accounts payable		32,230
Net OPEB liability		6,137
Total current liabilities		
Total current liabilities		38,367
Net Position		
Invested in capital assets		10,503
Unrestricted		26,813
		_==,===
Total net position	\$	37,316

Exhibit H

# North Mahaska Community School District Statement of Revenues, Expenses and Changes in Fund Net Position Proprietary Fund

Year ended June 30, 2013

	School Nutrition
Operating revenue:	
Local sources:	
Charges for services	<u>\$ 129,363</u>
Operating expenses:	
Non-instructional programs:	
Food service operations:	
Salaries	91,368
Benefits	51,152
Purchased services	1,797
Supplies	122,876
Depreciation	1,064
Total operating expenses	268,257
Operating loss	(138,894
Non-operating revenue:	
Interest income	5
State sources	2,561
Federal sources	134,335
Total non-operating revenue	136,901
Change in net position	(1,993
Net position beginning of year	39,309
Net position end of year	\$ 37,316

Exhibit I

## North Mahaska Community School District Statement of Cash Flows Proprietary Fund Year ended June 30, 2013

	School Iutrition
Cash flows from operating activities: Cash received from sale of lunches and breakfasts Cash payments to employees for services Cash payments to suppliers for goods or services Net cash used by operating activities	\$ 129,363 (142,017) (79,622) (92,276)
Cash flows from non-capital financing activities: State grants received Federal grants received Net cash provided by non-capital financing activities	2,561 118,276 120,837
Cash flows from capital ad related financing activities: Acquisition of capital assets	(4,952)
Cash flows from investing activities: Interest on investments	5
Net increase in cash and cash equivalents	23,614
Cash and cash equivalents at beginning of year	35,564
Cash and cash equivalents at end of year	\$ 59,178
Reconciliation of operating loss to net cash used by operating activities:  Operating loss  Adjustments to reconcile operating loss to	\$ (138,894)
net cash used by operating activities:  Commodities used  Depreciation (Increase) in inventories Increase in accounts payable Increase in other postemployment benefits  Net cash used by operating activities	\$ 16,059 1,064 (1,045) 30,037 503 (92,276)
Reconciliation of cash and cash equivalents at year end to specific assets included on Combined Balance Sheet:	
Current assets: Cash Cash and cash equivalents at year end	\$ 59,178 59,178

## Non-cash investing, capital and financing activities:

During the year ended June 30, 2013, the District received \$16,059 of federal commodities.

Exhibit J

North Mahaska Community School District
Statement of Fiduciary Net Position
Fiduciary Funds
June 30, 2013

Assets	 ivate Purpose Trust Scholarship	Agency
Cash and pooled investments	\$ 285,697	3,608
Total assets	 285,697	3,608
Liabilities		
Accounts payable	 <u>-</u>	3,608
Total liabilities	 <u>-</u>	3,608
Net position		
Reserved for scholarships	 285,697	
Total Net Position	\$ 285,697	

Exhibit K

# North Mahaska Community School District Statement of Changes in Fiduciary Net Position Fiduciary Funds

Year ended June 30, 2013

Additions:	Private Purpose Trust Scholarship		
Local sources: Gifts and contributions Total revenues	\$ 7,950 7,950		
Deductions: Instruction: Scholarships awarded Total expenditures	12,800 12,800		
Change in net position	(4,850)		
Net position beginning of year	290,547		
Net position end of year	\$ 285,697		

## (1) Summary of Significant Accounting Policies

North Mahaska Community School District is a political subdivision of the State of Iowa and operates public schools for children in grades kindergarten through twelve and special education pre-kindergarten. Additionally, the District either operates or sponsors various adult education programs. These courses include remedial education as well as vocational and recreational courses. The geographic area served includes the City of New Sharon, Iowa and the predominate agricultural territory in Mahaska and Poweshiek counties. The District is governed by a Board of Education whose members are elected on a non-partisan basis.

The District's financial statements are prepared in conformity with U.S. generally accepted accounting principles as prescribed by the Governmental Accounting Standards Board.

## A. Reporting Entity

For financial reporting purposes, North Mahaska Community School District has included all funds, organizations, agencies, boards, commissions and authorities. The District has also considered all potential component units for which it is financially accountable and other organizations for which the nature and significance of their relationship with the District are such that exclusion would cause the District's financial statements to be misleading or incomplete. The Governmental Accounting Standards Board has set forth criteria to be considered in determining financial accountability. These criteria include appointing a voting majority of an organization's governing body and (1) the ability of the District to impose its will on that organization or (2) the potential for the organization to provide specific benefits to or impose specific financial burdens on the District. The North Mahaska Community School District has no component units which meet the Governmental Accounting Standards Board criteria.

<u>Jointly Governed Organization</u> - The District participates in a jointly governed organization that provides services to the District but does not meet the criteria of a joint venture since there is no ongoing financial interest or responsibility by the participating governments. The District is a member of the Mahaska County Assessor's Conference Board.

## B. Basis of Presentation

Government-wide Financial Statements - The Statement of Net Position (previously referred to as net assets) and the Statement of Activities report information on all of the non-fiduciary activities of the District. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, which normally are supported by tax and intergovernmental revenues, are reported separately from business type activities, which rely to a significant extent on fees and charges for service.

The Statement of Net Position presents the District's non-fiduciary assets and liabilities, with the difference reported as net position. Net position is reported in three categories:

Net investment in capital assets consists of capital assets, net of accumulated depreciation and reduced by outstanding balances for bonds, notes and other debt attributable to the acquisition, construction or improvement of those assets.

Restricted net position results when constraints placed on net position use are either externally imposed or imposed by law through constitutional provisions or enabling legislation.

Unrestricted net position consists of net position that do not meet the definition of the two preceding categories. Unrestricted net position often has constraints on resources imposed by management which can be removed or modified.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those clearly identifiable with a specific function. Program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function and 2) grants, contributions and interest restricted to meeting the operational or capital requirements of a particular function. Property tax and other items not properly included among program revenues are reported instead as general revenues.

<u>Fund Financial Statements</u> - Separate financial statements are provided for governmental, proprietary and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds are reported as separate columns in the fund financial statements. All remaining governmental funds are aggregated and reported as non-major governmental funds. Combining schedules are also included for the Capital Project Fund accounts.

**Governmental Fund Types:** Governmental fund types are those funds through which most governmental functions typically are financed. Governmental fund reporting focuses on the sources, uses and balances of current financial resources. Expendable assets are assigned to the various governmental funds according to the purposes for which they may or must be used. Current liabilities are assigned to the fund from which they will be paid. The difference between governmental fund assets and liabilities is reported as fund balance. The following are the District's major governmental funds:

<u>General Fund</u>: The General Fund is the general operating fund of the District. All general tax revenues and other revenues not allocated by law or contractual agreement to some other fund are accounted for in this fund. From the fund are paid the general operating expenditures, including instructional, support and other costs.

<u>Debt Service Fund</u>: The Debt Service Fund is utilized to account for property tax and other revenues to be used for the payment of interest and principal on the District's general long-term debt.

<u>Capital Projects Fund</u>: The Capital Projects Fund is used to account for all resources used in the acquisition and construction of capital facilities and other capital assets.

The other governmental funds of the District are considered non-major and are as follows:

<u>Special Revenue Funds</u>: The Special Revenue Funds account for the revenue sources that are legally restricted to expenditures for specific purposes. These funds consist of the following:

Student Activity Funds: This fund accounts for transactions that occur due to student-related activities from groups and organizations such as athletic and activity events, fundraising and other extra-curricular or co-curricular activities.

Management Fund: This fund is authorized by lowa Code Section 298.4 and accounts for transactions related to unemployment, early retirement, judgments and settlements and the cost of liability insurance as it relates to property and casualty.

**Proprietary Fund Types:** Proprietary fund types are used to account for the District's ongoing organizations and activities which are similar to those often found in the private sector. The measurement focus is upon income determination, financial position and cash flows. The following are the District's proprietary funds:

<u>Enterprise Funds</u>: Enterprise funds are used to account for those operations that are financed and operated in a manner similar to private business or where the District has decided that the determination of revenues earned, costs incurred and/or net income is necessary for management accountability. In accordance with Governmental Accounting Standards Board (GASB) Statement No. 20, Accounting and Financial Reporting for Proprietary Funds and Other Governmental Entities that Use Proprietary Fund Accounting, the District has elected to apply all applicable Financial Accounting Standards Board (FASB) pronouncements, issued on or before November 30, 1989, except for those pronouncements which conflict with or contradict GASB pronouncements.

The following enterprise fund of the District is considered non-major:

School Nutrition Fund: This fund accounts for transactions related to the school lunch, breakfast and summer food programs authorized by Iowa Code 283A.

**Fiduciary Fund Types:** Fiduciary funds focus on net position and changes in net position. The District's fiduciary funds include the following:

<u>Private Purpose Trust Fund</u>: This fund is used to account for assets held by the District under trust agreements which require income earned to be used to benefit individuals through scholarship awards.

<u>Agency Fund</u>: This fund is used to account for assets held by the District as an agent for individuals, private organizations, and other governments. The Agency Fund is custodial in nature, assets equal liabilities, and does not involve measurement of results of operations.

## C. Measurement Focus and Basis of Accounting

The government-wide, proprietary and fiduciary fund financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property tax is recognized as revenue in the year for which it is levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been satisfied.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days after year end.

Property tax, intergovernmental revenues (shared revenues, grants and reimbursements from other governments) and interest associated with the current fiscal period are all considered to be susceptible to accrual. All other revenue items are considered to be measurable and available only when cash is received by the District.

Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, principal and interest on long-term debt, claims and judgments and compensated absences are recognized as expenditures only when payment is due. Capital asset acquisitions are reported as expenditures in governmental funds. Proceeds of general long-term debt and acquisitions under capital leases are reported as other financing sources.

Under the terms of grant agreements, the District funds certain programs by a combination of specific cost-reimbursement grants and general revenues. Thus, when program expenses are incurred, there are both restricted and unrestricted net position available to finance the program. It is the District's policy to first apply cost-reimbursement grant resources to such programs, and then general revenues.

When an expenditure is incurred in governmental funds which can be paid using either restricted or unrestricted resources, the District's policy is generally to first apply the expenditure toward restricted fund balance and then to less-restrictive classifications – committed, assigned and then unassigned fund balances.

Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the District's Enterprise Fund is charges to customers for sales and services. Operating expenses for enterprise funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

The District maintains its financial records on the cash basis. The financial statements of the District are prepared by making memorandum adjusting entries to the cash basis financial records.

## D. <u>Assets, Liabilities and Fund Equity</u>

The following accounting policies are followed in preparing the financial statements:

<u>Cash, Pooled Investments and Cash Equivalents</u> - The cash balances of most District funds are pooled and invested. Investments are stated at fair value except for the investment in the lowa Schools Joint Investment Trust which is valued at amortized cost.

For purposes of the statement of cash flows, all short-term cash investments that are highly liquid are considered to be cash equivalents. Cash equivalents are readily convertible to known amounts of cash and, at the day of purchase, have a maturity date no longer than three months.

<u>Property Tax Receivable</u> - Property tax in governmental funds is accounted for using the modified accrual basis of accounting.

Property tax receivable is recognized in these funds on the levy or lien date, which is the date the tax asking is certified by the Board of Education. Delinquent property tax receivable represents unpaid taxes for the current and prior years. The succeeding year property tax receivable represents taxes certified by the Board of Education to be collected in the next fiscal year for the purposes set out in the budget for the next fiscal year. By statute, the District is required to certify its budget in April of each year for the subsequent fiscal year. However, by statute, the tax asking and budget certification for the following fiscal year becomes effective on the first day of that year. Although the succeeding year property tax receivable has been recorded, the related revenue is deferred in both the government-wide and fund financial statements and will not be recognized as revenue until the year for which it is levied.

Property tax revenue recognized in these funds become due and collectible in September and March of the fiscal year with a 1½% per month penalty for delinquent payments; is based on January 1, 2011 assessed property valuations; is for the tax accrual period July 1, 2012 through June 30, 2013 and reflects the tax asking contained in the budget certified to the County Board of Supervisors in April, 2012.

<u>Due from Other Governments</u> - Due from other governments represents amounts due from the State of Iowa, various shared revenues, grants and reimbursements from other governments.

<u>Inventories</u> - Inventories are valued at cost using the first-in, first-out method for purchased items and government commodities. Inventories of proprietary funds are recorded as expenses when consumed rather than when purchased or received.

<u>Capital Assets</u> - Capital assets, which include property, furniture and equipment, are reported in the applicable governmental or business type activities columns in the government-wide Statement of Net Position. Capital assets are recorded at historical cost. Donated capital assets are recorded at estimated fair market value at the date of donation. The costs of normal maintenance and repair that do not add to the value of the asset or materially extend asset lives are not capitalized. Capital assets are defined by the District as assets with an initial, individual cost in excess of the following thresholds and estimated useful lives in excess of two years.

Asset Class	<u>Amount</u>
Land	\$ 2,500
Buildings	2,500
Improvements other than buildings	2,500
Furniture and equipment:	
School Nutrition Fund equipment	500
Other furniture and equipment	2,500

Capital assets are depreciated using the straight line method over the following estimated useful lives:

	Estimated
	Useful Lives
Asset Class	(In Years)
Buildings	50 years
Improvements other than buildings	20-40 years
Furniture and equipment	5-20 years

<u>Salaries and Benefits Payable</u> - Payroll and related expenditures for teachers with annual contracts corresponding to the current school year, which are payable in July and August, have been accrued as liabilities.

<u>Deferred</u> – Although certain revenues are measurable, they are not available. Available means collected within the current year or expected to be collected soon enough thereafter to be used to pay liabilities of the current year. Deferred revenue in the governmental fund financial statements represent the amount of assets that have been recognized, but the related revenue has not been recognized since the assets are not collected within the current year or expected to be collected soon enough thereafter to be used to pay liabilities of the current year. Deferred revenue consists of the succeeding year's property tax receivable.

Deferred revenue in the Statement of Net Position consists of the succeeding year's property tax receivable that will not be recognized as revenue until the year for which it is levied.

<u>Compensated Absences</u> – District employees accumulate a limited amount of earned but unused vacation for subsequent use or for payment upon termination, death or retirement. A liability is recorded when incurred in the government-wide financial statements. A liability for these amounts is reported in governmental fund financial statements only for employees who have resigned or retired. The compensated absences liability has been computed based on rates of pay in effect at June 30, 2013. The compensated absences liability attributable to the governmental activities will be paid primarily by the General Fund.

<u>Long-term liabilities</u> - In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the governmental activities column in the Statement of Net Position.

Fund Equity – In the governmental fund financial statements, fund balances are classified as follows:

Restricted – Amounts restricted to specific purposes when constraints placed on the use of the resources are either externally imposed by creditors, grantors or state or federal laws or imposed by law through constitutional provisions or enabling legislation.

Committed – Amounts which an be used only for specific purposes determined pursuant to constraints formally imposed by the Board of Education through resolution approved prior to year end. Those committed amounts cannot be used for any other purpose unless the Board of Education removes or changes the specified use by taking the same action it employed to commit those amounts.

Unassigned – All amounts not included in other spendable classifications.

<u>Restricted Net Position</u> - In the government-wide Statement of Net Position, Net Position are reported as restricted when constraints placed on net asset use are either externally imposed by creditors, grantors, contributors or laws and regulations of other governments or imposed by law through constitutional provisions or enabling legislation.

## E. <u>Budgets and Budgetary Accounting</u>

The budgetary comparison and related disclosures are reported as Required Supplementary Information. During the year ended June 30, 2013, expenditures exceeded the amount budgeted in the instruction programs function.

#### (2) Cash and Pooled Investments

The District's deposits in banks at June 30, 2013 were entirely covered by federal depository insurance or by the State Sinking Fund in accordance with Chapter 12C of the Code of Iowa. This chapter provides for additional assessments against the depositories to insure there will be no loss of public funds.

The District is authorized by statute to invest public funds in obligations of the United States government, its agencies and instrumentalities; certificates of deposit or other evidences of deposit at federally insured depository institutions approved by the Board of Education; prime eligible bankers acceptances; certain high rated commercial paper; perfected repurchase agreements; certain registered open-end management investment companies; certain joint investment trusts; and warrants or improvement certificates of a drainage district.

At June 30, 2013, the District had investments in the Iowa Schools Joint Investment Trust as follows:

Diversified Portfolio Amortized Cost \$2,124,101

The investments are valued at an amortized cost pursuant to Rule 2a-7 under the Investment Company Act of 1940.

Credit risk: The investment in the Iowa Schools Joint Investment Trust was rated Aaa by Moody's Investors Service.

## (3) Interfund Transfers

The detail of interfund transfers for the year ended June 30, 2013 is as follows:

Transfer to	Transfer from	Amount
Debt service	Capital projects	 225,635
		\$ 225,635

Transfers generally move revenues from the fund statutorily required to collect the resources to the fund statutorily required to expend the resources.

# (4) Capital Assets

Capital assets activity for the year ended June 30, 2013 was as follows:

	Balance					Balance End of	
	Beginning of Year		Increases Decreases		Dai	Year	
Governmental activities:	Dogi	illing of real	110104303	Decidaca		Toai	
Capital assets not being depreciated:							
Land	\$	95,250	_	_		95,250	
Total capital assets not being depreciated	Ψ	95,250				95,250	
Total supplied according to provide a		00,200				00,200	
Capital assets being depreciated:							
Buildings		6,687,434	58,249	-		6,745,683	
Improvements other than buildings		931,292	-	-		931,292	
Furniture and equipment		1,129,538	135,894	43,139		1,222,293	
Total capital assets being depreciated		8,748,264	194,143	43,139		8,899,268	
						_	
Less accumulated depreciation for:							
Buildings		2,094,777	148,176	-		2,242,953	
Improvements other than buildings		592,045	28,127	-		620,172	
Furniture and equipment		702,261	98,065	37,875		762,451	
Total accumulated depreciation		3,389,083	274,368	37,875		3,625,576	
		= 0=0 404	(00.005)	- 004			
Total capital assets being depreciated, net		5,359,181	(80,225)	5,264		5,273,692	
Governmental activities capital assets, net	\$	5,454,431	(80,225)	5,264		5,368,942	
Business type activities:							
Furniture and equipment	\$	173,413	4,952	_		178,365	
Less accumulated depreciation	Ψ	166,798	1,064	_		167,862	
Business type activities capital assets, net	\$	6,615	3,888	_		10,503	
<b>3</b> p	<u> </u>	-,-	.,				
Depreciation expense was charged by the District as fol	lows:						
Governmental activities:							
Instruction:							
Regular					\$	20,491	
Other					*	10,924	
Support services:						,	
Instructional staff						150	
Administration						264	
Operation and maintenance of plant						6,636	
Transportation						80,084	
Transportation				•		118,549	
Unallocated depreciation						155,819	
Total governmental activities depreciation expense				•	\$	274,368	
Total governmental activities depreciation expense				;	Ψ	217,000	
Business type activities:							
Food services					\$	1,064	
				;		<u> </u>	

#### (5) Long-Term Liabilities

Changes in long-term liabilities for the year ended June 30, 2013 are summarized as follows:

		Balance			Balance	Due
	ı	Beginning			End of	Within
	of Year		Additions	Reductions	Year	One Year
Governmental activities:						
General obligation bonds	\$	520,000	-	105,000	415,000	100,000
Early retirement		66,250	-	55,000	11,250	11,250
Compensated absences		13,130	13,029	13,130	13,029	13,029
Obligations under capital lease		405,678	-	101,097	304,581	98,346
Net OPEB liability		97,189	81,228	72,614	105,803	-
Total	\$	1,102,247	94,257	346,841	849,663	222,625
Business type activities:						
Net OPEB liability	\$	5,634	4,712	4,209	6,137	-

### General Obligation Bonds

Details of the District's June 30, 2013 general obligation bonded indebtedness are as follows:

Bond Issue of April 27, 2010							
Year ending	Interest				_		
June 30,	Rates		Principal	Interest	Total		
2014	2.00%		100,000	9,942	109,942		
2015	2.15%		110,000	7,943	117,943		
2016	2.55%		105,000	5,577	110,577		
2017	2.90%		100,000	2,900	102,900		
	Total	\$	415,000	26,362	441,362		

#### Capital Lease

The District entered into a capital lease arrangement April 1, 2013 for the purchase of computer equipment for the District. The following is a schedule of the future minimum payments required under the lease together with their present value as of June 30, 2013.

Apple Computer, Inc Capital Lease
108,093
108,093
108,093
324,279
19,698
\$ 304,581

### (6) Pension and Retirement Benefits

The District contributes to the Iowa Public Employees Retirement System (IPERS), which is a cost-sharing multiple-employer defined benefit pension plan administered by the State of Iowa. IPERS provides retirement and death benefits which are established by state statute to plan members and beneficiaries. IPERS issues a publicly available financial report that includes financial statements and required supplementary information. The report may be obtained by writing to IPERS, P.O. Box 9117, Des Moines, Iowa, 50306-9117.

Plan members are required to contribute 5.78% of their annual covered salary and the District is required to contribute 8.67% of annual covered salary. Contribution requirements are established by state statute. The District's contributions to IPERS for the years ended June 30, 2013, 2012 and 2011 were \$281,292, \$251,610, and \$219,243, respectively, equal to the required contributions for each year.

## (7) Other Post-Employment Benefits (OPEB)

<u>Plan Description</u> - The District operates a retiree benefit plan which provides medical and prescription drug benefits for retirees and their spouses. There are 65 active and 8 retired members in the plan. Participants must be age 55 or older at retirement.

The medical/prescription drug coverage is purchased through an outside provider. Retirees under age 65 pay the same premium for the medical/prescription drug benefit as active employees, which results in an implicit subsidy and an OPEB liability.

<u>Funding Policy</u> - The contribution requirements of plan members are established and may be amended by the District. The District currently finances the retiree benefit plan on a pay-as-you-go basis.

Annual OPEB Cost and Net OPEB Obligation - The District's annual OPEB cost is calculated based on the annual required contribution (ARC) of the District, an amount actuarially determined in accordance with GASB Statement No. 45. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover normal cost each year and amortize any unfunded actuarial liabilities over a period not to exceed 30 years.

The following table shows the components of the District's annual OPEB cost for the year ended June 30, 2013, the amount actually contributed to the plan and changes in the District's net OPEB obligation:

Annual required contribution	\$ 85,000
Interest on net OPEB obligation	5,000
Adjustment to annual required contribution	(4,000)
Annual OPEB cost	86,000
Contributions made	(76,823)
Increase in net OPEB obligation	9,177
Net OPEB obligation beginning of year	102,823
Net OPEB obligation end of year	\$ 112,000

For calculation of the net OPEB obligation, the actuary has set the transition day as July 1, 2009. The end of year net OPEB obligation was calculated by the actuary as the cumulative difference between the actuarially determined funding requirements and the actual contributions for the year ended June 30, 2013.

For the year ended June 30, 2013, the District contributed \$76,823 to the medical plan. Plan members eligible for benefits were not required to contribute.

The District's annual OPEB cost, the percentage of annual OPEB cost contributed to the plan and the net OPEB obligation as of June 30, 2013 are summarized as follows:

			Percentage of			
	Annual OPEB		Annual OPEB		Net OPEB	
Year Ended		Cost	Cost Contributed	Obligation		
June 30, 2010	\$	83,000	56.63%	\$	36,000	
June 30, 2011		83,274	56.44%		72,274	
June 30, 2012		83,549	63.44%		102,823	
June 30, 2013		86,000	89.33%		112,000	

<u>Funded Status and Funding Progress</u> - As of July 1, 2012, the most recent actuarial valuation date for the period July 1, 2012 through June 30, 2013, the actuarial accrued liability was \$651,000, with no actuarial value of assets, resulting in an unfunded actuarial accrued liability (UAAL) of \$651,000. The covered payroll (annual payroll of active employees covered by the plan) was approximately \$3,200,000, and the ratio of the UAAL to covered payroll was 20.3%. As of June 30, 2013, there were no trust fund assets.

Actuarial Methods and Assumptions - Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality and the health care cost trend. Actuarially determined amounts are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. The Schedule of Funding Progress, presented as required supplementary information in the section following the Notes to Financial Statements, presents multiyear trend information about whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liabilities for benefits.

Projections of benefits for financial reporting purposes are based on the plan as understood by the employer and the plan members and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and plan members to that point. The actuarial methods and assumptions used include techniques designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

As of the July 1, 2012 actuarial valuation date, the unit credit actuarial cost method was used. The actuarial assumption includes a 4.5% discount rate based on the District's funding policy. The projected annual medical trend rate is 10%. The ultimate medical trend rate is 5%. The medical trend rate is reduced 0.5% each year until reaching the 5% ultimate trend rate.

Mortality rates are from the RP2000 Group Annuity Mortality Table, applied on a gender-specific basis. Annual retirement and termination probabilities were developed from the retirement probabilities from the IPERS Actuarial Report as of June 30, 2011 and applying the termination factors used in the IPERS Actuarial Report as of June 30, 2011.

The salary increase rate was assumed to be 3.5% per year. The UAAL is being amortized as a level percentage of projected payroll expense on an open basis over 30 years.

## (8) Risk Management

The District is exposed to various risks of loss related to torts; theft; damage to and destruction of assets; errors and omissions; injuries to employees; and natural disasters. These risks are covered by the purchase of commercial insurance. The District assumes liability for any deductibles and claims in excess of coverage limitations. Settled claims from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years.

## (9) Area Education Agency

The District is required by the Code of lowa to budget for its share of special education support, media and educational services provided through the area education agency. The District's actual amount for this purpose totaled \$197,639 for the year ended June 30, 2013 and is recorded in the General Fund by making a memorandum adjusting entry to the cash basis financial statements.

## (10) Restatement

The beginning Management Fund balance and Governmental Activities Net Position were increased by \$55,000 due to a change in reporting of the early retirement liability.

**Required Supplementary Information** 

North Mahaska Community School District
Budgetary Comparison Schedule of Revenues, Expenditures and Changes in Balances
Budget and Actual - All Governmental Funds and Proprietary Funds
Required Supplementary Information
Year ended June 30, 2013

	G	overnmental Funds Actual	Proprietary Funds Actual	Total Actual	Budgeted Amounts Original and Final	Final to Actual Variance- Positive (Negative)
Revenues:						
Local sources	\$	3,761,112	129,368	3,890,480	3,811,178	79,302
Intermediate sources		9,150	-	9,150	7,200	1,950
State sources		2,622,728	2,561	2,625,289	2,646,473	(21,184)
Federal sources		155,229	134,335	289,564	283,680	5,884
Total revenues		6,548,219	266,264	6,814,483	6,748,531	65,952
Expenditures:						
Instruction		4,207,066	-	4,207,066	4,064,284	(142,782)
Support services		1,750,018	-	1,750,018	2,088,504	338,486
Non-instructional programs		5,850	268,257	274,107	319,000	44,893
Other expenditures		542,611	-	542,611	1,026,425	483,814
Total expenditures		6,505,545	268,257	6,773,802	7,498,213	724,411
Excess of revenues over expenditures		42,674	(1,993)	40,681	(749,682)	790,363
Other financing sources, net		707	-	707	2,000	(1,293)
Excess of revenues and other financing						
sources over expenditures		43,381	(1,993)	41,388	(747,682)	789,070
Balances beginning of year, as restated		1,991,057	39,309	2,030,366	1,594,175	436,191
Balances end of year	\$	2,034,438	37,316	2,071,754	846,493	1,225,261

This budgetary comparison is presented as Required Supplementary Information in accordance with *Governmental Accounting Standards*Board Statement No. 41 for governments with significant budgetary perspective differences resulting from not being able to present budgetary comparisons for the General Fund and each major Special Revenue Fund.

In accordance with the Code of Iowa, the Board of Education annually adopts a budget following required public notice and hearing for all funds except Private Purpose Trust and Agency Funds. The budget may be amended during the year utilizing similar statutorily prescribed procedures. The District's budget is prepared on a GAAP basis.

Formal and legal budgetary control for the certified budget is based upon four major classes of expenditures known as functions, not by fund. These four functions are instruction, support services, non-instructional programs and other expenditures. Although the budget document presents function expenditures or expenses by fund, the legal level of control is at the aggregated function level, not by fund. The Code of lowa also provides District expenditures in the General Fund may not exceed the amount authorized by the school finance formula.

During the year ended June 30, 2013, expenditures exceeded the amount budgeted in the instruction programs function.

Year Ended June 30,	Actuarial Valuation Date	Actuarial Value of Assets (a)	Actuarial Accrued Liability (AAL) (b)	Unfunded AAL (UAAL) (b-a)	Funded Ratio (a/b)	Covered Payroll (c)	UAAL as a Percentage of Covered Payroll ((b-a)/c)
2011	July 1, 2009	-	615,000	615,000	0.0%	3,200,000	19.2%
2012	July 1, 2009	-	615,000	615,000	0.0%	3,200,000	19.2%
2013	July 1, 2012	-	651,000	651,000	0.0%	3,200,000	20.3%

See Note 7 in the accompanying Notes to Financial Statements for the plan description, funding policy, annual OPEB cost, net OPEB obligation, funded status and funding progress

**Supplementary Information** 

North Mahaska Community School District Combining Balance Sheet Non-Major Governmental Funds June 30, 2013

Schedule 1

	Special Revenue Funds			
	Management Levy		Student Activity	Total
Assets				
Cash and pooled investments Receivables:	\$	169,662	184,234	353,896
Property tax:		2 222		າ າວວ
Delinquent Succeeding year		2,233 139,821	<u> </u>	2,233 139,821
Total assets	\$	311,716	184,234	495,950
Liabilities and Fund Balances				
Liabilities: Deferred revenue:				
Succeeding year property tax	\$	139,821	-	139,821
Total liabilities		139,821	-	139,821
Fund balances:				
Restricted for:				
Management levy purposes		171,895	-	171,895
Student activities		-	184,234	184,234
Total fund balances		171,895	184,234	356,129
Total liabilities and fund balances	\$	311,716	184,234	495,950

Schedule 2

North Mahaska Community School District

Combining Schedule of Revenues, Expenditures and Changes in Fund Balances
Non-Major Governmental Funds
Year ended June 30, 2013

		Special Revenue Funds		
	Ma	nagement Levy	Student Activity	Total
Revenues:	'			
Local sources:				
Local tax	\$	224,168	-	224,168
Other		3,605	320,807	324,412
State sources		86	-	86
Total revenues		227,859	320,807	548,666
Expenditures:				
Current:				
Instruction:				
Regular		74,890	-	74,890
Other		-	291,881	291,881
Support Services:				
Student		292	-	292
Instructional staff		292	-	292
Administration		12,470	-	12,470
Operation and maintenance of plant		100,184	-	100,184
Transportation		15,400	-	15,400
Non-instructional programs		5,850	-	5,850
Total expenditures		209,378	291,881	501,259
Excess (deficiency) of revenues over				
(under) expenditures		18,481	28,926	47,407
Fund balance beginning of year, as restated		153,414	155,308	308,722
Fund balance end of year	\$	171,895	184,234	356,129

Schedule 3

North Mahaska Community School District
Schedule of Changes in Special Revenue Funds, Student Activity Accounts
Year ended June 30, 2013

	Balance	Revenues		Balance
	Beginning	and Interfund		End
Account	of Year	Transfers	Expenditures	of Year
Sports Physicals	\$ 2,956	5 1,440	1,320	3,076
Drama - Plays	68	3 2,071	858	1,281
School Musical	832	<u> -</u>	-	832
Speech	858	3 744	607	995
Music Resale	1,673	3 2,901	1,339	3,235
Band Uniform	1,066	536	674	928
Vocal	2,498		1,545	2,182
Flags	92		-	92
Instrumental	252	542	746	48
Pop	5,545	5 1,834	1,550	5,829
District Football	692	<u> </u>	· -	692
Change	376	-	-	376
Athletic Resale	2,549	2,880	4,094	1,335
FB Cheerleaders	66	1,273	1,868	66
Baseball Concessions	5,474		5,624	4,651
Softball Concessions	3,89		4,654	2,570
BB Cheerleaders	205		232	153
Athletic Misc	19,027	7 17,920	14,872	22,075
WR Cheerleaders	462		-	462
Softball	1,116		_	1,286
Dance Team	2,512		4,263	1,60
Boys Basketball	,	- 5,325	5,325	,
Boys Basketball - Coach	1,369		2,144	1,309
Football - Coach	690		1,401	913
Football		- 13,474	13,474	
Baseball		- 2,388	2,388	
Boys Track		- 1,973	1,973	
Boys Track - Coach	780		-	940
Boys Golf		- 3,238	3,238	
G/B Golf - Coach	230		160	264
Vrestling		- 450	450	
Girls Basketball		- 15,786	15,786	
Girls Volleyball		- 6,179	6,179	
√olleyball - Coach	2,488		2,871	934
Girls Basketball - Coach	265		546	24
Softball	200	- 4,535	4,535	
Girls Track		- 2,580	2,580	
Girls Track - Coach	1,30 <sup>-</sup>		1,473	1,038
Music Boosters	5,312		4,735	4,876
Arts and Crafts	19,995		22,081	17,205
Computer Resale	13,330	- 39	39	11,200
Mat Club	3,679		4,027	4,915
High School Fundraiser	3,674 1,674		4,027 871	1,385
•	1,175		2,304	1,300
Elementary Fundraiser				1 0/0
Interest Prom Party	3,586		1,914	1,948
Prom Party Annual	600 2,870		12,393 8,302	600 2,525

Schedule 3

North Mahaska Community School District
Schedule of Changes in Special Revenue Funds, Student Activity Accounts
Year ended June 30, 2013

	Balance eginning	Revenues and Interfund		Balance End
Account	of Year	Transfers	Expenditures	of Year
National Honor Society	-	779	668	111
Spanish Club - Trip	644	-	-	644
Senior Class Trip	509	-	40	469
Washington DC Trip	995	-	45	950
Student Health	12	83	- -	95
Student Government	500	-	_	500
FFA - Carleton Meinders Memorial	25	-	_	25
FFA	-	17,149	17,149	-
FFA Foundation - Scholarship	-	2,990	1,250	1,740
FFA - Farm	5,936	18,414	4,627	19,723
Greenhouse	, -	1,990	1,990	, -
Band Miscellaneous	2,104	2,224	1,777	2,551
Archery Club	1,611	3,569	2,900	2,280
Band Fundraiser	-	1,820	910	910
Champion Sign	165	325	465	25
School Fund - Concessions	12,405	27,782	22,074	18,113
Student Council	451	832	995	288
Class of 2013	415	25,412	25,417	410
Elementary Miscellaneous	20,158	17,591	16,518	21,231
Class of 2014	735	14,964	10,833	4,866
Rocket Team	82	43	125	-
Class of 2015	615	230	64	781
Class of 2016	295	170	-	465
Class of 2017	310	275	-	585
Class of 2018	-	190	-	190
NM Clay Target Shooters	8,509	16,102	15,388	9,223
TJ Goemaat Memorial	-	8,408	3,211	5,197
Totals	\$ 155,308	320,807	291,881	184,234

North Mahaska Community School District Combining Balance Sheet Capital Project Accounts June 30, 2013

Schedule 4

		Capital P	rojects	
		tewide Sales, es and Use Tax	Physical Plant and Equipment Levy	Total
Assets				
Cash and pooled investments Receivables: Property tax:	\$	894,232	98,187	992,419
Delinquent		-	641	641
Succeeding year		-	66,871	66,871
Due from other governments		147,524	<u> </u>	147,524
Total assets	\$	1,041,756	165,699	1,207,455
Liabilities and Fund Balances				
Liabilities:				
Accounts payable	\$	3,730	-	3,730
Deferred revenue:				
Succeeding year property tax	-	-	66,871	66,871
Total liabilities		3,730	66,871	70,601
Fund balances:				
Restricted for:				
School infrastructure		1,038,026	-	1,038,026
Physical plant and equipment		-	98,828	98,828
Total fund balances		1,038,026	98,828	1,136,854
Total liabilities and fund balances	\$	1,041,756	165,699	1,207,455

Schedule 5

North Mahaska Community School District

Combining Schedule of Revenues, Expenditures and Changes in Fund Balances
Capital Project Accounts
Year ended June 30, 2013

		Capital I	Proiects	
	Sta	tewide Sales,	Physical Plant	
	Serv	ices and Use	and Equipment	
		Tax	Levy	Total
Revenues:				
Local sources:				
Local tax	\$	596,246	64,324	660,570
Other		6,302	4	6,306
State sources		-	85	85
Total revenues		602,548	64,413	666,961
Expenditures:				
Current:				
Instruction:				
Regular		3,957	-	3,957
Support Services:				
Instructional staff		45,369	-	45,369
Administration		-	-	-
Operation and maintenance of plant		11,477	18,220	29,697
Transportation		39,387	-	39,387
Other Expenditures				
Facilities acquisition		119,337	-	119,337
Total expenditures		219,527	18,220	237,747
Excess (deficiency) of revenues over (under) expenditures		383,021	46,193	429,214
Other financing sources (uses):				
Operating transfers (out)		(225,635)	-	(225,635)
Total other financing sources (uses)		(225,635)	-	(225,635)
Excess (deficiency) of revenues and other financing sources				
over expenditures and other financing uses		157,386	46,193	203,579
Fund balances beginning of year		880,640	52,635	933,275
Fund balances end of year	\$	1,038,026	98,828	1,136,854

Schedule 6
North Mahaska Community School District
Schedule of Changes in Fiduciary Assets and Liabilities
Agency Funds
Year ended June 30, 2013

	Beg	alance ginning of Year	Additions	Deductions	Balance End of Year
Assets					
Cash	\$	4,923	26,128	27,443	3,608
Total assets	\$	4,923	26,128	27,443	3,608
Liabilities					
Accounts payable	\$	4,923	26,128	27,443	3,608
Total liabilities	\$	4,923	26,128	27,443	3,608

North Mahaska Community School District Schedule of Revenues by Source and Expenditures by Function All Governmental Funds For the Last Nine Years

Schedule 7

	-	Modified Accrual Basis							
	2013	2012	2011	2010	2009	2008	2007	2006	2005
Revenues:									
Local sources:									
Local tax	\$ 2,980,589	2,971,818	2,996,000	2,616,631	2,401,710	2,307,783	2,289,190	2,185,988	2,246,991
Tuition	347,465	269,185	266,605	214,043	218,320	244,659	250,820	236,039	152,012
Other	433,058	502,345	544,431	439,368	725,426	394,722	422,997	360,951	334,615
Intermediate sources	9,150	8,000	7,378	7,201	-	-	-	-	-
State sources	2,622,728	2,682,001	2,504,761	2,257,816	2,575,799	2,621,155	2,487,339	2,306,029	2,136,469
Federal sources	155,229	257,872	265,400	462,984	193,662	156,835	157,417	169,241	182,276
Total	\$ 6,548,219	6,691,221	6,584,575	5,998,043	6,114,917	5,725,154	5,607,763	5,258,248	5,052,363
Expenditures:									
Instruction:									
Regular	\$ 2,745,123	2,951,172	2,566,141	2,556,376	2,537,679	3,351,499	3,145,711	3,066,755	3,017,607
Special	830,164	660,994	631,048	644,938	632,572	N/A	N/A	N/A	N/A
Other	631,779	724,046	667,494	631,619	590,060	N/A	N/A	N/A	N/A
Support services:									
Student	99,050	82,743	71,253	69,710	82,166	127,220	113,123	106,464	105,674
Instructional staff	292,794	298,369	275,325	200,754	207,076	214,305	190,871	144,781	45,525
Administration	593,395	614,968	557,737	543,325	526,528	504,869	515,313	476,634	435,102
Operation and maintenance									
of plant	459,133	391,346	373,717	382,440	397,334	329,219	333,837	382,664	313,864
Transportation	305,646	436,489	346,421	266,134	316,929	324,807	259,081	245,324	254,032
Non-instructional programs	5,850	5,000	5,000	8,115	4,500	4,500	4,500	4,000	6,575
Other expenditures:									
Facilities acquisition	119,337	182,205	75,257	49,994	814,603	100,541	84,957	350,575	104,947
Long-term debt:									
Principal	206,097	365,000	365,000	330,000	320,000	305,000	295,000	285,000	285,000
Interest and other charges	19,538	19,843	27,389	98,007	82,764	95,375	106,873	117,012	126,498
AEA flowthrough	197,639	197,409	216,272	213,983	200,559	188,083	176,431	162,157	153,340
Total	\$ 6,505,545	6,929,584	6,178,054	5,995,395	6,712,770	5,545,418	5,225,697	5,341,366	4,848,164



Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards

To the Board of Education of North Mahaska Community School District:

We have audited in accordance with U.S. generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business type activities, each major fund and the aggregate remaining fund information of the North Mahaska Community School District, New Sharon, Iowa, as of and for the year ended June 30, 2013, and the related notes to financial statements, which collectively comprise the District's basic financial statements, and have issued our report thereon dated February 11, 2014.

### Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered North Mahaska Community School District's internal control over financial reporting to determine the audit procedures appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of North Mahaska Community School District's internal control. Accordingly, we do not express an opinion on the effectiveness of North Mahaska Community School District's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and, therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as described in the accompanying Schedule of Findings, we identified a deficiency in internal control we consider to be a material weakness.

A deficiency in internal control exists when the design or operation of the control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility a material misstatement of the District's financial statements will not be prevented or detected and corrected on a timely basis. We consider the deficiency in internal control described in Part I of the accompanying Schedule of Findings as item (A) to be a material weakness.

#### Compliance and Other Matters

As part of obtaining reasonable assurance about whether North Mahaska Community School District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, non-compliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of non-compliance or other matters that are required to be reported under *Government Auditing Standards*. However, we noted certain immaterial instances of noncompliance or other matters which are described in Part II of the Schedule of Findings.

Comments involving statutory and other legal matters about the District's operations for the year ended June 30, 2013 are based exclusively on knowledge obtained from procedures performed during our audit of the financial statements of the District. Since our audit was based on tests and samples, not all transactions that might have had an impact on the comments were necessarily audited. The comments involving statutory and other legal matters are not intended to constitute legal interpretations of those statutes.

# North Mahaska Community School District's Responses to Findings

North Mahaska Community School District's responses to findings identified in our audit are described in the accompanying Schedule of Findings. North Mahaska Community School District's responses were not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on them.

#### Purpose of this Report

The purpose of this report is solely to describe the scope of the testing of internal control and compliance and the result of that testing, and not to provide an opinion on the effectiveness of the District's internal control or on compliance. This report is an integral part of an audit performed in accordance *Government Auditing Standards* in considering the District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

We would like to acknowledge the many courtesies and assistance extended to us by personnel of North Mahaska Community School District during the course of our audit. Should you have any questions concerning any of the above matters, we shall be pleased to discuss them with you at your convenience.

Van Maanen, Sietstra & Meyer, PC Certified Public Accountants

Van Mainen, Sietstra & Meyer, PC

February 11, 2014

# Part I: Findings Related to the Financial Statements: INTERNAL CONTROL DEFICIENCY:

A <u>Segregation of Duties</u> – The limited number of office personnel prevents a proper segregation of accounting functions necessary to assure adequate internal control. This is not unusual in Districts of your size, but the Board should constantly be aware of this condition and realize that concentration of duties and responsibilities in a limited number of individuals is not desirable from a control point of view. Under these conditions, the most effective controls lie in the Board's knowledge of matters relating to the District's operations.

<u>Recommendation</u> - We realize that with a limited number of office employees, segregation of duties is difficult. However, the District should review its procedures to obtain the maximum internal control possible under the circumstances.

Response - We will continue to review our procedures and implement additional controls where possible.

Conclusion - Response accepted.

#### **INSTANCES OF NON-COMPLIANCE:**

No matters noted.

# Part II: Other Findings Related to Required Statutory Reporting:

1 <u>Certified Budget</u> - Expenditures for the year ended June 30, 2013, exceeded the certified budget amount in the instruction programs function.

Recommendation – The certified budget should have been amended in accordance with Chapter 24.9 of the Code of lowa before expenditures were allowed to exceed the budget.

Response - Future budgets will be amended in sufficient amounts to ensure the certified budget is not exceeded.

Conclusion - Response accepted.

- Questionable Expenditures No expenditures that may not meet the requirements of public purpose as defined in an Attorney General's opinion dated April 25, 1979 were noted.
- 3 <u>Travel Expense</u> No expenditures of District money for travel expenses of spouses of District officials or employees were noted. No travel advances to District officials or employees were noted.
- 4 Business Transactions No business transactions between the District and District officials or employees were noted.
- 5 <u>Bond Coverage</u> Surety bond coverage of District officials and employees is in accordance with statutory provisions. The amount of coverage should be reviewed annually to ensure that coverage is adequate for current operations.
- 6 Board Minutes No transactions requiring Board approval which had not been approved by the Board were noted.
- 7 Certified Enrollment A variance in the basic enrollment data certified to the Department of Education was noted.

Recommendation - The certified enrollment data should be corrected.

Response - We will attempt to correct certified enrollment errors in the future.

Conclusion - Response accepted.

- 8 <u>Supplementary Weighting</u> No variances regarding the supplementary weighting certified to the lowa Department of Education were noted.
- 9 <u>Deposits and Investments</u> No instances of noncompliance with the deposit and investment provisions of Chapter 12B and 12C of the Code of Iowa and the District's investment policy were noted.
- 10 <u>Certified Annual Report</u> The Certified Annual Report was certified timely to the lowa Department of Education.
- 11 <u>Categorical Funding</u> No instances were noted of categorical funding used to supplant rather than supplement other funds.
- 12 <u>Statewide Sales, Services and Use Tax</u> No instances of non-compliance with the use of the statewide sales, services and use tax revenue provisions of Chapter 423F.3 of the Code of Iowa were noted.

Pursuant to Chapter 423F.5 of the Code of lowa, the annual audit is required to include certain reporting elements related to the statewide sales, services and use tax revenue. Districts are required to include these reporting elements in the Certified Annual Report (CAR) submitted to the lowa Department of Education. For the year ended June 30, 2013, the District reported the following information regarding the statewide sales, services and use tax revenue in the District's CAR:

Beginning balance Revenues/transfers in:			\$ 880,640
Sales tax revenues	\$	596,246	
Other local revenues	Ψ	6,302	602,548
Ottor local revenues		0,302	1,483,188
Expenditures/transfers out:			
Equipment		219,527	
Transfers to other funds:			
Debt service fund		225,635	445,162
Ending balance			\$ 1,038,026

For the year ended June 30, 2013, the District reduced the following levies as a result of the moneys received under Chapter 423E or 423F of the Code of lowa:

		Rate of Levy		
	Reduction Per			
	\$1,	\$1,000 of Taxable Pro		
		Valuation	Dollars Reduced	
Debt service levy	\$	3.05833	596,246	